



**KANSAS
YOUTH
SOCCER**

BYLAWS

OF

**KANSAS STATE YOUTH SOCCER
ASSOCIATION**

As of February 8, 2020

Table of Contents

ARTICLE I: NAME 5

ARTICLE II: PURPOSE 5

ARTICLE III: MEMBERSHIP 5

 Section 1. General. 5

 Section 2. Eligibility..... 5

 A. New Members. 5

 B. Eligibility of existing KSYSA members. 6

 Section 3. Registration..... 6

 Section 4. Members..... 7

 A. League Members. 7

 B. Registrar Members..... 7

 C. Club Members..... 7

 D. Community Members..... 7

 E. Tournament Members..... 7

 Section 5. Membership Procedures. 8

 Section 6. Dues..... 8

 Section 7. Members Duties to Retain Good Standing..... 9

 Section 8. Term of Membership 9

 Section 9. League and Tournament Sanctioning..... 9

 Section 10. Reciprocity..... 9

 Section 11. Seasonal Year. 9

ARTICLE IV: OFFICERS 10

 Section 1. Officers. 10

 Section 2. Term of Office..... 10

 Section 3. Election..... 10

 Section 4. Authority of Officers. 10

 Section 5. Duties of the Officers..... 10

 A. Duties of the President..... 10

 B. Duties of the Vice President of Recreation. 11

 C. Duties of the Vice President of Competitive..... 11

 D. Duties of the Secretary..... 11

 E. Duties of the Treasurer..... 11

KANSAS STATE YOUTH SOCCER ASSOCIATION BYLAWS
APPROVED 2/8/2020 BY MEMBERSHIP

- F. Duties of the Risk Management Chairperson.....11
 - Section 6. Removal from Office.11
- ARTICLE V: NOMINATIONS AND ELECTIONS**12
 - Section 1. Qualifications.12
 - Section 2. Election of Officers.....12
 - Section 3. Election of At-Large Board Members.....12
 - Section 4. Appointment of Risk Management Chairperson.....13
- ARTICLE VI: BOARD OF DIRECTORS**.....13
 - Section 1. Composition.....13
 - Section 2. Terms.....13
 - Section 3. Duties.14
 - Section 4. Meetings.....14
 - Section 5. Removal from Office and Vacancies.....14
- ARTICLE VII: COMMITTEES**15
 - Section 1. Standing Committees.....15
 - Section 2. Duties of Standing Committees.....15
 - Section 3. Duties of Appeals and Protests Committee.....15
 - Section 4. Duties of the Membership Committee.....16
 - Section 5. Duties of the Risk Management Committee.....16
 - Section 6. Duties of the Rules Committee.....17
 - Section 7. Special Committees.....17
- ARTICLE VIII: ANNUAL GENERAL MEETING**17
 - Section 1. Annual General Meeting.....17
 - Section 2. Voting Membership.....17
 - Section 3. Member Voting Rights.....18
 - Section 4. Board of Directors Voting at Annual General Meeting.....18
 - Section 5. Special Meetings of General Membership.....18
 - Section 6. Quorum.....18
- ARTICLE IX: DISTRICTS**19
 - Section 1. General.....19
 - Section 2. Election of District Commissioners & Alternate District Commissioners.....19
 - Section 3. Duties of District Commissioners.....19
 - Section 4. Duties of Alternate District Commissioners.....19
 - Section 5. District Meetings.....19

KANSAS STATE YOUTH SOCCER ASSOCIATION BYLAWS
APPROVED 2/8/2020 BY MEMBERSHIP

Section 6. District Voting Membership Duties.20

Section 7. Voting Rights in District......20

ARTICLE X: WAIVER OF NOTICE20

ARTICLE XI: ADMINISTRATION20

Section 1. Affiliation......20

Section 2. Organization......20

Section 3. Headquarters.21

Section 4. Non-discrimination......21

Section 5. Colors......21

Section 6. Matters Not Provided For.21

ARTICLE XII: ELECTRONIC COMMUNICATION21

Section 1. Meetings......21

Section 2. Communication......21

ARTICLE XIII: INDEMNIFICATION21

ARTICLE XIV: DISSOLUTION22

ARTICLE XV: PARLIAMENTARY AUTHORITY22

ARTICLE XVI: AMENDMENTS22

Section 1. Action.22

Section 2. Effective Date of Amendments......22

**ARTICLE I:
NAME**

The name of the organization shall be the Kansas State Youth Soccer Association.

**ARTICLE II:
PURPOSE**

The Kansas State Youth Soccer Association, hereinafter referred to as KSYSA, shall promote, foster, and perpetuate the game of soccer in the entire state of Kansas. The association shall operate solely and exclusively as a charitable and educational organization which shall exercise complete governmental control of said game except in the matters reserved by the United States Soccer Federation (“USSF” or “Federation”) and/or the US Youth Soccer (“USYS”).

**ARTICLE III:
MEMBERSHIP**

Section 1. General.

Kansas State Youth Soccer Association is a State Association that is an Organization Member of the USSF and USYS. The Federation and USYS articles of incorporation, bylaws, policies, and requirements take precedence over and supersede the governing documents and decisions of the State Association and its members to the extent applicable under state law, and the State Association and its members will abide by those articles, bylaws, policies, and requirements.

Section 2. Eligibility.

Membership in the KSYSA shall be as provided in these rules and shall be open to the organizations as approved by the general membership at the Annual General Meeting and to soccer players, coaches, trainers, managers, and administrators, and officials not subject to suspension under section 4 of USSF Bylaw 241, and to any amateur soccer organization in its territory.

A. New Members.

When considering prospective League, Registrar, Club or Community members the following criteria will be used to determine an organization’s acceptance into KSYSA:

- 1) The prospective member must provide proof to the Membership Committee that their organization is a recognized entity with the State of Kansas. Acceptable forms of proof will include the following (with the prospective member’s organization name listed):
 - i. Tax ID Documentation
 - ii. State/Federal Tax Returns, if applicable
 - iii. Business license, if applicable
 - iv. Other official government documentation relating to the transaction of business

- 2) The prospective member must have five (5) different and distinct Board Members.
- 3) The prospective member must attend at least one (1) registrar training (live or via conference call) with the KSYSA State Office (confirmed by the KSYSA State Office).
- 4) The prospective member must provide the Membership Committee proof of a timely payment history in the form soccer related paid bills from the previous 12 months (4 separate bills showing due date and paid date).
- 5) The prospective member shall provide an equal opportunity to all soccer players, coaches, trainers, managers, administrators and officials, without discrimination on the basis of race, color, religion, age, sex or national origin to participate.
- 6) The prospective member or any individual within the prospective member may not have been subject to disciplinary action within the last twelve months from the date of the application.
- 7) The prospective member must be in good standing with KSYSA.
- 8) Provisional approval may be granted by the Membership Committee to eligible candidates, however, formal approval for membership is subject to acceptance by a two-thirds majority vote of the KSYSA Board of Directors and a two-thirds majority vote of the members of KSYSA.

B. Eligibility of existing KSYSA members.

When determining the eligibility of existing League Members, Registrar Members, Club Members, or Community Members the Membership Committee will confirm:

- 1) The existing member has all current fees paid to KSYSA.
- 2) The existing member meets the criteria for their specific type of membership as outlined in Section 4A of this Article.
- 3) The existing member has five (5) different and distinct Board Members.

Section 3. Registration.

KSYSA shall register all of its players, coaches, teams, referees, and administrators with the Federation and USYS at least once each year and timely pay all dues and fees of the Federation and USYS. Individuals registered with KSYSA shall be members of the Federation and USYS with the rights afforded to them under USSF Bylaws.

Section 4. Members.

All members of KSYSA must be domiciled and operating within KSYSA territory and are in good standing with KSYSA and the USSF and USYS.

A. League Members.

League members are any organizing entity that facilitates the play of teams for a minimum of four (4) separate clubs or associations and offers a minimum of five (5) different age divisions of play. League Members are a structured group of 12 or more total teams joined for the purpose of inter-team play under a single set of administrative and competition rules.

B. Registrar Members.

Registrar members are any organizing entity that registers teams for a minimum of three (3) separate clubs or associations and registers teams in a minimum of three (3) different age divisions of play.

C. Club Members.

Club members are any organizing entity that registers a minimum of 100 players directly with KSYSA on five (5) separate teams in a minimum of five (5) different age divisions of play. Club Members are required to register a minimum of four (4) teams in KSYSA state-run tournaments annually (Fall and/or Spring KSYSA State Cup, Junior State Cup, or Presidents Cup). Exceptions are automatically granted for those organizations outside of a 225-mile radius of the KSYSA tournament location.

D. Community Members.

Community members are any organizing entity that registers a minimum of 100 players directly with KSYSA on five (5) separate teams in a minimum of five (5) different age divisions of play. Community Members have an affiliation with a local government or non-profit entity. Community Members waive KSYSA Player Accident Insurance and General Liability Insurance and have entered into a hold harmless agreement with KSYSA.

E. Tournament Members.

Tournament members organize and operate a series of games or matches between a number of teams and/or other membership types throughout the seasonal year. Tournament members do not register players directly with KSYSA. Membership is extended to these members for the sanctioning of tournaments through KSYSA.

Section 5. Membership Procedures.

- A.** Each organization desiring to become a member must be approved by the KSYSA Board of Directors. Application for membership must be made in writing by the duly authorized agent of the applicant and must be sent to the KSYSA state office, which shall process the application. Application for membership must include the following:
- 1) Copies of the applicant's constitution, bylaws, playing rules, policies and procedures;
 - 2) A list of the organizations' Board of Directors with addresses and telephone numbers;
 - 3) Initial application fee of \$250.00, check made payable to KSYSA. If membership is refused, this fee will be returned.

Prior to a decision to accept or reject an applicant, notice shall be given to all leagues in the district. Each league shall be given a reasonable chance to voice its opinion on any potential member.

- B.** The constitution, bylaws, playing rules, policies and procedures of such organizations shall be reviewed by the Membership Committee, appointed by the President of the Association. The Committee shall have the power to reject them until properly written, and any subsequent changes or additions to such duly approved rules, regulations and bylaws must be submitted to and approved by the Membership Committee before their effective date. The Membership Committee may grant provisional Membership by the KSYSA Board of Directors pending approval of the rules, regulations, and bylaws of the applicant.
- C.** Each member shall, within three (3) months of its annual general meeting, submit to the KSYSA state office copies of any changes in its rules, regulations and bylaws for the ensuing season.

Section 6. Dues.

- A.** Every member directly affiliated with KSYSA shall pay annual dues as determined by the voting membership. Membership shall renew each year via the Member Renewal Packet sent by the Association office by May 15. Payment of annual dues shall be made by June 15 and shall be delinquent by July 15 of each year.
- B.** The failure of any member to pay annual dues on or before July 15 of each year may cause immediate forfeiture of membership without legislative formality and will result in a loss of access to the State Registration system.
- C.** Members must pay an annual affiliation fee to KSYSA as established by the Board of Directors.

Section 7. Members Duties to Retain Good Standing.

- A. All coaches, club administrators, and board members of all League Members, Registrar Members, Club Members, and Community Members must meet KSYSA Risk Management guidelines.
- B. Every team, league and association, which accepts membership in KSYSA agrees to recognize the administrative jurisdiction of this association and to adhere to the bylaws and rules of USSF, USYS and KSYSA.
- C. Members must pay annual dues as prescribed in Section 6 of this Article.

Section 8. Term of Membership

- A. Player and coach membership fees shall be determined by the Board of Directors with approval of the membership.
- B. Player and coach membership fees will be billed regularly beginning in July and are due and payable within 30 days of invoice date. Failure to pay invoice within the allotted time will result in loss of access to the player registration system.

Section 9. League and Tournament Sanctioning.

Members will have recognized sanctioning for their leagues and tournament through KSYSA. Members may co-sponsor tournaments with member clubs, teams, or players to receive sanctioning for their tournament offerings.

Section 10. Reciprocity.

Members of KSYSA shall not register or admit to membership any clubs, leagues, players, coaches, referees or administrators who are under suspension by or receiving disciplinary action by another member of KSYSA, USYSA or USSF.

Section 11. Seasonal Year.

The seasonal year of this Association shall begin on August 1 and end on July 31 of the following calendar year.

ARTICLE IV: OFFICERS

Section 1. Officers.

The officers shall be the President, Vice President of Recreation, Vice President of Competitive, Secretary, and Treasurer.

Section 2. Term of Office.

All officers shall serve for a term of two (2) years or until their successors are elected or appointed.

Section 3. Election.

The President and Treasurer shall be elected in odd-numbered years. The Vice President of Recreation, Vice President of Competitive, and Secretary shall be elected in even-numbered years.

Section 4. Authority of Officers.

The officers of this association will serve as the Executive Committee and will administer the business and operational affairs of KSYSA between Board of Directors meetings. Nothing in this article or these bylaws shall allow the Executive Committee or the Board of Directors to override a vote of the membership.

Section 5. Duties of the Officers.

The officers shall perform the duties provided in this section and such other duties as are prescribed for the office in these bylaws, by the Board of Directors, by the president, or in the adopted parliamentary authority.

A. Duties of the President.

The President shall:

- 1) preside at all meetings of the KSYSA Board of Directors, the Annual General Meeting, and other meetings of the general membership;
- 2) appoint all committees, subject to the approval of the Board of Directors;
- 3) act as chairman of the Board of Directors;
- 4) enforce the rules and regulations of this association;
- 5) be a signatory on all financial accounts;
- 6) co-sign all contracts and documents with the Secretary of the Association;
- 7) be the first representative to the National Youth Council, USSF/USYSA Annual General Meeting and regional meetings; and
- 8) perform duties as the Board of Directors may from time to time direct.

B. Duties of the Vice President of Recreation.

The Vice President of Recreation shall:

- 1) succeed to the office of President in the event that office becomes vacant;
- 2) perform all of the duties and exercise all of the powers of the president during his absence or incapacity;
- 3) assist the President in all necessary matters; and
- 4) be in charge of all recreation programs.

C. Duties of the Vice President of Competitive.

The Vice President of Competitive shall:

- 1) succeed to the office of President in the event that the office of Vice President of Recreation and President becomes vacant;
- 2) perform all of the duties and exercise all of the powers of the president during his absence or incapacity if the office of Vice President of Recreation is vacant;
- 3) assist the President in all necessary matters; and
- 4) be in charge of all competitive programs.

D. Duties of the Secretary.

The Secretary shall:

- 1) keep a record of all proceedings of this Association;
- 2) sign with the President all contracts and other documents of this association that are approved by the Board of Directors.

E. Duties of the Treasurer.

The Treasurer shall:

- 1) direct the keeping of full and accurate accounts of receipts and disbursements of the Association, in accordance with the financial policies of KSYSA;
- 2) create and report on a monthly basis current financial activities in comparison to the Association's budget, in accordance with the financial policies of KSYSA; and
- 3) be responsible for adhering to the budget as adopted at the Annual General Meeting, as defined in the KSYSA Financial Policies and Procedures.

F. Duties of the Risk Management Chairperson.

The Risk Management Chairperson shall chair the Risk Management Committee.

Section 6. Removal from Office.

Officers may be removed, with cause, by a two-thirds (2/3) vote of the full member organizations at the annual general meeting or a special meeting called for that purpose.

ARTICLE V: NOMINATIONS AND ELECTIONS

Section 1. Qualifications.

- A.** As a condition to being nominated for an officer described in Article VI, the person to be nominated will submit to the Secretary and the Executive Director at least 30 days prior to the date scheduled for the Annual General Meeting, a Candidacy Notification for the officer position, a Conflict of Interest Disclosure Form that complies with the Organization's Rule, a Risk Management Disclosure Form, and a statement attesting to the following:
- 1) That the person to be nominated is currently in good standing with the USSF.
 - 2) That the person to be nominated is aware of the requirements of the office they are seeking and agrees to attend the meetings required of such an office and fulfill the duties of the office.
 - 3) That the person to be nominated has completed and either previously submitted a current Conflict of Interest Disclosure Form as required by the Organization's Rules or submits one with this Statement.
 - 4) That the person has submitted or with the submission of this Statement will complete a Risk Management Disclosure Form.
- B.** Any candidate appointed to fill a vacancy described in Article VI, Section 5C, or elected by a write-in vote shall complete the Disclosure Forms and submit the required Statement prior to assuming their Office.
- C.** Names of the interested candidates will be distributed to the general membership no later than 25 days prior to the Annual General Meeting. If no candidates have submitted their names, the general membership will be notified no later than 25 days prior to the Annual General Meeting.
- D.** Only in the event that no candidate files for a position before the 30-day deadline will nominations be accepted from the floor at the Annual General Meeting. Those nominees from the floor must submit Disclosure Forms and the required Statement at the time of the nomination.

Section 2. Election of Officers.

A majority vote shall elect. Election shall be by ballot unless there is but one (1) nominee for office, when the vote may be taken by voice.

Section 3. Election of At-Large Board Members

- A.** The election of the at-large board members shall be held at the same time as the election of officers for any vacant district commissioner positions as described in Article IX, Section 2.

- B.** A majority vote shall elect. No two members from the same member organization shall serve as an at-large member at the same time. If more than one (1) member from a member organization receives sufficient votes to be elected, the one receiving the highest number of votes shall be elected.

Section 4. Appointment of Risk Management Chairperson.

The Risk Management Chairperson shall be appointed by the president with approval of the board of directors.

ARTICLE VI: BOARD OF DIRECTORS

Section 1. Composition.

- A.** The board of directors shall be composed of the following twelve (12) positions:
- 1) the President;
 - 2) the Immediate Past President;
 - 3) the Vice President of Recreational;
 - 4) the Vice President of Competitive;
 - 5) the Secretary;
 - 6) the Treasurer;
 - 7) the five (5) District commissioners and/or at-large members; and
 - 8) the Risk Management Chairperson

Section 2. Terms.

- A.** Each member of the board of directors may hold only one position on the board at a time.
- B.** The term of an individual elected to a position referred to in these bylaws begins that term immediately after the adjournment of the meeting at which the individual was elected or appointed. An individual elected or appointed to fill a vacancy takes office immediately on the election or appointment.
- C.** Their term of office shall be two (2) years with the President and Treasurer being elected in odd-numbered years and the Vice President of Recreation, Vice President of Competitive and Secretary being elected in even-numbered years.

Section 3. Duties.

A. Board of Directors. Except as otherwise provided in these bylaws, the board of directors shall:

- 1) manage the affairs of KSYSA;
- 2) enforce and amend the rules, policies, and procedures of KSYSA;
- 3) adopt, and amend as needed, the Risk Management/Background Check Policy as adopted by the Board of Directors; and,
- 4) have all powers granted by Kansas law and statutes, subject to limitations of the bylaws, and of the Kansas Corporation Code as to action which shall be authorized or approved by the members, and subject to the duties of directors as prescribed by the bylaws.

Section 4. Meetings.

A. Date and Time. The Board of Directors shall hold at least four (4) meetings per year, the time and place to be announced by the President.

B. Board Action. Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board of Directors.

C. Voting. In all matters which are properly presented to the Board of Directors, each member present shall have the right to cast one vote. Proxy voting shall not be permitted. The individual who is chairing a meeting of the Board of Directors may vote only when the vote is by ballot or, in all other cases, to affect the result of the vote.

D. Quorum. A majority of the total number of directors, then in office, shall be necessary to constitute a quorum for the transaction of business, except to adjourn as hereinafter provided. The directors present at a duly called or held meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough directors to leave less than a quorum. Whenever a quorum no longer exists, no action may be taken at such a meeting other than an adjournment until a quorum is again achieved.

Section 5. Removal from Office and Vacancies.

A. Absence. Any officer or board member who is absent without an excusable cause for three (3) consecutive meetings of the Board of Directors shall forfeit his/her right to continue in that office.

B. Removal from Office.

- 1) An officer can be removed from office by a 2/3 majority vote of the Board of Directors.

- 2) Any District Commissioner or Alternate District Commissioner can be removed from office by a 2/3 majority of the entire voting power from his/her district or by a 2/3 voting majority of the Board of Directors.
- 3) Failure to comply with the requirements of Article IX, Section 4 will result in the automatic removal from office of the District Commissioner. A District Commissioner removed from office under this bylaw may not serve as District Commissioner or Alternate District Commissioner for a period of one (1) year from the date of his/her removal.

C. Vacancies. Should a vacancy occur, the vacant office shall be filled by presidential appointment, with approval of the Board of Directors, for the remainder of the term.

ARTICLE VII: COMMITTEES

Section 1. Standing Committees.

The following committees of this Association shall be recognized as KSYSA Standing Committees:

- i. Appeals & Protests Committee
- ii. Membership Committee
- iii. Risk Management Committee
- iv. Rules Committee

Section 2. Duties of Standing Committees.

Except as otherwise herein provided, the duties and procedures of the standing committees shall be as assigned by the Board of Directors.

Section 3. Duties of Appeals and Protests Committee.

- A.** The Appeals and Protests Committee shall arbitrate all claims, which arise from within the structure of KSYSA and shall judge all matters pertaining to player and/or league infractions. The committee may delegate its authority in some or all matters to the grievance committees of the various affiliated subordinate organizations of KSYSA, exclusive of matters related to referees, recruitment of registered players, or to matters arising between or among the affiliated subordinate organizations.
- B.** All decisions rendered by the various grievance committees of the affiliated subordinate authorities shall be within the framework of these bylaws. All decisions by these subordinate authorities shall be subject to review by the KSYSA Appeals and Protests Committee. The KSYSA Appeals and Protests Committee may revise such decisions if such action is deemed necessary.

KANSAS STATE YOUTH SOCCER ASSOCIATION BYLAWS
APPROVED 2/8/2020 BY MEMBERSHIP

- C. The Appeals and Protests Committee has the authority to penalize all leagues, associations and clubs affiliated with KSYSA and the individual officers, coaches, members and players thereof. Penalties shall include but not be limited to letters of censure and temporary or permanent suspension from the activities of the KSYSA or its member organizations.

- D. All grievances involving the right to participate and compete in activities sponsored by the USSF and KSYSA and its members may be appealed to the Federation's Appeals Committee that shall have jurisdiction to approve, modify or reverse a decision.

- E. Any hearing of a protest, appeal, or allegation of misconduct must be as the result of a properly submitted written cause of action. No hearing or other administrative action shall result from circumstances or charges, which are only communicated verbally.

- F. All matters concerning appeals and protests shall be handled in accordance with KSYSA Appeals and Protests Rules, Policies and Procedures.

- G. Nothing stated herein shall conflict with the rules or regulations of the USSF or the United States Youth Soccer Association (USYSA) whose rules and regulations in these matters shall always take precedence.

Section 4. Duties of the Membership Committee.

- A. The President of the Association shall appoint the Chair of the Membership Committee.

- B. The Chair of the Membership Committee may appoint at least three (3) additional members to the Membership Committee.

- C. The committee shall be responsible for determining the eligibility of prospective member applications as well as determining the eligibility of existing KSYSA members.

Section 5. Duties of the Risk Management Committee.

- A. The Risk Management Committee shall consist of the KSYSA Risk Management Chairperson, KSYSA President, and KSYSA Executive Director.

- B. The committee will make all initial decisions pertaining to an individual's eligibility to participate with KSYSA.

- C. The committee shall have the authority to immediately disqualify an individual based on the results of any criminal history background check(s).

- D. The committee shall have the authority to obtain more information on questionable or serious offenses and convictions based on the results of any criminal history background check(s).
- E. The committee shall enforce the Risk Management/Background Check Policy as adopted by the board of directors.

Section 6. Duties of the Rules Committee.

- A. The Rules Committee shall be responsible for analyzing the current KSYSA Bylaws and Rules and Regulations as well as engaging with the membership to recommend new additions or amendments.
- B. The committee shall also make recommendations on any proposed amendments to the Bylaw and Rules and Regulations.

Section 7. Special Committees.

Special committees may be created as necessary by the board of directors.

**ARTICLE VIII:
ANNUAL GENERAL MEETING**

Section 1. Annual General Meeting.

The annual general meeting shall be held in the first quarter of the calendar year. Notification will be given in writing to all members not more than sixty (60) nor less than thirty (30) days before the meeting.

Section 2. Voting Membership.

- A. The legislative and judicial powers of KSYSA shall be vested in the voting membership. The voting membership shall consist of duly elected or appointed representatives from each member organization. Individual Members shall enjoy voting rights only through their association with League Members.
- B. The voting membership shall have the power to ratify, alter or reject decisions and policies of the Board of Directors.
- C. The voting membership shall elect the officers of this association, make changes to the bylaws, and approve the annual budget.

Section 3. Member Voting Rights.

- A. Voting strength for a seasonal year will be based on paid player registrations of the member as of July 31 each year prior to the start of the Annual General Meeting.
- B. The following formula shall be used to determine the number of votes that each member, in good standing, shall be entitled to cast at the Annual General Meeting.
 - 1) 30 – 375 paid registered players 1 vote
 - 2) 376 – 750 paid registered players 2 votes
 - 3) 751 – 1125 paid registered players 3 votes
 - 4) 1126 – 1500 paid registered players 4 votes
 - 5) 1501 – 1875 paid registered players 5 votes
 - 6) 1876 – 3750 paid registered players 6 votes
 - 7) 3751 – 5000 paid registered players 7 votes
 - 8) 5001 + paid registered players 8 votes
- C. In all matters properly presented to the voting membership, each delegate shall have the right to cast one vote or may cast all votes to which that organization is entitled if delegates are absent, but that delegate may not cast votes for any other member organization or individual at the same meeting. In no case shall the total number of votes cast be more than the number to which that member is entitled.
- D. A delegate is defined as a duly elected or appointed representative from a specific member organization. If the voting delegate(s) of a member organization is anyone other than the President of that organization, he/she must present a signed and notarized letter from the President of their organization, including the name of the Member Organization and verification that the delegate carrying the vote(s) is a bona fide member of said member organization.
- E. Proxy voting shall not be allowed at any KSYSA meeting.

Section 4. Board of Directors Voting at Annual General Meeting.

Each voting member of the KSYSA Board of Directors shall have one (1) vote at all meetings of the general membership (Annual General Meeting or Special General Meeting).

Section 5. Special Meetings of General Membership.

Special meetings of the general membership shall be called by (1) the President at any time, (2) by a majority of the KSYSA Board of Directors, or (3) at the written request of at least twenty-five percent (25%) of the League Members. Within fourteen (14) days from receipt of said request, the membership shall be notified of the meeting, which shall be held within sixty (60) days after receipt of the request.

Section 6. Quorum.

The quorum at an Annual General Meeting or Special General Meeting shall be one-third (1/3) of the members entitled to vote.

ARTICLE IX: DISTRICTS

Section 1. General.

KSYSA shall be divided into districts as determined by the Board of Directors. Each district shall consist of its District Commissioner, Alternate District Commissioner and delegates of the district membership who are the voting membership of that district.

Section 2. Election of District Commissioners & Alternate District Commissioners.

- A.** Prior to the Annual General Meeting, the district shall meet to elect a District Commissioner and Alternate District Commissioner.
- B.** The District Commissioner and Alternate District Commissioner shall assume office at the conclusion of the Annual General Meeting following their election.
- C.** If a district commissioner is not elected during the district meeting held immediately prior to the Annual General Meeting, the voting members in attendance at the Annual General Meeting shall elect an at-large board member to fill the vacancy as prescribed in Article V, Section 3.

Section 3. Duties of District Commissioners.

The District Commissioners shall:

- A.** preside at all district meetings;
- B.** serve as a liaison between his/her district and the Board of Directors;
- C.** seek out and develop new member organizations in his/her district;
- D.** appoint an Appeal and Protest Committee to handle any appeals and protests in his/her district, which cannot be handled at league level; and
- E.** call special meetings in his/her district when necessary.

Section 4. Duties of Alternate District Commissioners.

The Alternate District Commissioners shall perform all duties of the District Commissioner in his/her absence or incapacity.

Section 5. District Meetings.

- A.** Districts shall hold at least one (1) district meeting per year. The meeting shall be held prior to the Annual General Meeting.
- B.** The quorum for the meeting shall be majority of the eligible members of the district.

Section 6. District Voting Membership Duties.

The district voting membership shall:

- A. Elect their District Commissioner whose term of office shall begin on the day of the annual meeting and last until the next regularly scheduled annual general meeting.
- B. Approve any committee appointments in their districts.
- C. Act as a conduit of information to the membership within the district.
- D. Conduct the business within its district at designated meetings called by the District Commissioner.

Section 7. Voting Rights in District.

- A. Each league or association shall be represented within the district by the number of voting delegates or votes as authorized in Article VIII, Section 2.
- B. District Commissioners shall have no vote except in the case of a tie.
- C. Districts shall provide for representation of all teams domiciled in Kansas even though they may have received permission to play in another National State Association.

**ARTICLE X:
WAIVER OF NOTICE**

Whenever notice is required to be given under any provisions of these Bylaws, or of the Constitution or the law of the State of Kansas, a written waiver thereof, signed by the person entitled to notice, whether before or after the time stated therein, shall be the equivalent of notice. Attendance of a person at a meeting, including attendance by proxy at a member' meeting, shall constitute a waiver of notice of such meeting, except when a person attends such a meeting for the express purpose of objecting, at the beginning of the meeting, to the transaction of business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of any regular or special meeting of the members, directors, or members of a committee of directors need not be specified in any written waiver of notice.

**ARTICLE XI:
ADMINISTRATION**

Section 1. Affiliation.

The KSYSA is a member of, and shall comply with the authority of the USSF/USYSA in all matters pertaining to interstate, regional, and national competition or in other competitions sponsored by USYS.

Section 2. Organization.

KSYSA shall operate under the laws of the State of Kansas and shall have and may exercise all the powers conferred by the laws pursuant to and under which this corporation is formed.

Section 3. Headquarters.

The headquarters of this association shall be within the boundaries of the state of Kansas.

Section 4. Non-discrimination.

KSYSA will not discriminate against any individual on the basis of race, color, religion, age, sex or national origin.

Section 5. Colors.

The representative colors of the association shall be blue and yellow.

Section 6. Matters Not Provided For.

Any matters not provided for in these bylaws will revert to USSF/USYSA rules. In the event that there is no provision in the USSF/USYSA rules, the matter will be determined by the KSYSA Board of Directors.

**ARTICLE XII:
ELECTRONIC COMMUNICATION**

Section 1. Meetings.

Members of the Board of Directors of KSYSA, or any committee designated by the Board, may participate in a meeting by means of conference telephone or similar communications equipment, by means of which all persons participating in the meeting can hear one another, and such participation in a meeting shall constitute presence in person at the meeting. All other persons attending via conference telephone or similar means must seek and obtain prior authorization from the Board of Directors to appear as a guest.

Section 2. Communication.

Unless members indicate otherwise to KSYSA Headquarters, all communication required in these bylaws, including meeting notices, may be sent electronically.

**ARTICLE XIII:
INDEMNIFICATION**

KSYSA may, to the fullest extent permitted by K.S.A. Section 17-6305, as amended, indemnify any and all persons whom it shall have the power to indemnify from and against any and all of the liabilities and expenses or other matters referred to or covered in said Section. KSYSA may, but shall not be obligated to, maintain insurance at its expenses, or protect it and any such persons against such expenses or liabilities.

**ARTICLE XIV:
DISSOLUTION**

Upon dissolution of KSYSA, the governing board shall, after paying or making provision for the payment of all of the liabilities of the corporation, divide the remaining assets among the member leagues/associations. These assets shall be divided by a committee composed of representatives from the member associations in accordance with the provisions of the Articles of Incorporation for Kansas State Youth Soccer Association, Inc. The numerical composition of said committee shall be based upon the right to representation as outlined in Article VIII, Section 2.

**ARTICLE XV:
PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order that KSYSA may adopt. The parliamentary authority adopted by KSYSA shall be adopted by each member organization.

**ARTICLE XVI:
AMENDMENTS**

Section 1. Action.

The bylaws may be amended by a two-thirds vote of the entire voting power at the annual general meeting, provided that the proposed amendment:

- 1) has been submitted by a member league or association or by the board of directors;
- 2) has been received in writing to the secretary of the association at least sixty (60) days in advance of the annual general meeting; and
- 3) has been mailed or sent by electronic communication to every member league or association no later than (30) days prior to the annual general meeting.

Section 2. Effective Date of Amendments.

Amendments become effective after the adjournment of the annual general meeting, providing there was no other date specified for the effective date of the amendment.