




Virtual Team Check-In Procedure for Managers

For the 2020-2021 Seasonal Year the process for team check-in will be entirely virtual. There will be NO PHYSICAL check-in event for the State Cup Tournament. As such all teams are now **REQUIRED** to upload all the required documentation for State Cup using the **FREE electronic upload link**. The link is secure and can only be accessed by KSYSYA staff.

DOCUMENTS NEEDED TO UPLOAD

Documents must be presented in the order listed below and in alphabetical order by last name:

- i. **Official Fall/Spring League State Roster**
 - This is the team's first official roster given to you by your club registrar
- ii. **US Youth Soccer Medical Release Forms** for all players.
 - The team managers should retain these forms with them during the competition in case of emergency.
 - The medical release forms DO NOT need to be notarized.
- iii. **Proof of Age Documentation for All Roster Players**
 - Please note that if the players Got Soccer account is verified by KSYSYA and has a highlighted lock symbol next their DOB (as seen to the right), then managers DO NOT need to submit proof of age documentation.

DOB
7/20/2005  Verified
 - **Acceptable documents are:** A birth certificate, a passport, a current driver's license, an unexpired federal, state or local government identification card (if documentation of date of birth is required), a birth registration issued by an appropriate government agency or board of health records, a Uniformed Services Identification & Privilege Card, a birth registration issued by an appropriate government agency or board of health records.
 - **Not Accepted Documentation:** Hospital, baptismal and religious certificates will not be accepted in accordance with US Youth Soccer Rules, and Proof of age written in foreign languages must have English translations attached.
- iv. **Coaching Staff Licenses Documentation**
 - Please have all coaches that MAY coach the team to submit their coaching license for verification.
 - If a coach does not have or refuses to upload documentation by the time of the final day of check in, then they will be ineligible to participate in the State Tournaments.
- v. Visit the **Alliance 4 All Website** & complete **Alliance 4 All Waiver Form**.
- vi. **COVID-19 Safety Policies & Protocols Form** has been signed by a team representative identified as the Safety Compliance Coordinator stating they pledge (Players, Coaches, Managers, & Spectators) to follow all policies in order to prevent the spread of the virus as much as possible as the event.
 - This person will also be the go to contact of the teams in case of any emergency that may occur.
 - Must have an approved background check & Safe Sport Certification

State Cup Electronic Check In Documentation Link: [CLICK HERE!](#)

Presidents Cup Electronic Check In Documentation Link: [CLICK HERE!](#)



Kansas State Youth Soccer Association
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Here are the changes that are being implemented in order to make check in completely virtual.

- i. Teams will NOT receive game balls due to COVID-19.
- ii. Referee crews will bring out the match balls prior to kickoffs after either the event staff disinfected them or a new set of game balls will be used.
- iii. Team official credentials MUST be picked up prior to their first match in the State Tournament competition. Each credential will need to be worn by all bench personnel at all times and visible to event staff.
- iv. USYS ID Cards will NOT be stickered by KSYSO but rather KSYSO will provide a copy of all eligible players participating in the event, with a full print out of ID cards that is attached to the game card and be verified by the referees with the game card roster. However, should a mistake occur please always bring your USYS ID Cards with you to each game.





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