



KANSAS STATE YOUTH SOCCER

www.kansasyouthsoccer.org

"The purpose of the Kansas Youth Soccer Association is to promote, foster, and perpetuate the game of soccer throughout the State of Kansas."



Requirements & Procedures for Member Clubs/Leagues to Host a Coaching Course

Organizations that would like to host a coaching education course will first contact the State Director of Coaching Education in order to gain the approval of dates.

- 1. The hosting organization will be responsible for the following once dates have been approved:**
 - Provide the course location to the State Director of Coaching Education and KSUSA office.
 - Provide a soccer field for all field sessions.
 - Provide an indoor facility in case of inclement weather.
 - Provide a classroom or meeting room for lecture portion of the course.
 - Provide all soccer balls for use during the course.
 - Collect registration forms and payment for all candidates.
 - Notify the State Director of Coaching Education of the number of candidates registered no later than 14 days prior to the clinic.

Please note: The minimum number of candidates for courses is required at the end of registration. The minimum number varies with the type of course.

- 2. The State Director of Coaching Education will:**
 - Coordinate the dates and times of all courses with the KSUSA office and staff instructors.
 - Provide the correct number of coaches based upon the number of course participants.
- 3. The KSUSA office will:**
 - Provide the hosting organization with all materials needed for both the registration and participation in the course.
 - Collect all course fees and registration forms from the hosting organization.
 - Issue the certificates to all successful candidates.
 - Ensure that all staff instructors are reimbursed upon completion of the course.